



Historic Preservation Board

Date: September 4, 2018

Time: 6:00 p.m.

Location: Lower Level Council Chambers – 57 E. First Street

Members Present	Members Absent	Staff Present	Guests
Brandon Benzing, Vice Chair Laura Schaffer-Metcalf, Ed.D. Janice Gennevois Milagros Zingoni Jeri Meeks Benjamin Ayers	Greg Marek, Chair	Kim Steadman Charlotte McDermott Rebecca Gorton	Vic Linoff

1. Call meeting to order

Vice Chair Benzing called the meeting to order at 6:00 p.m.

2. Approval of the minutes from the August 7, 2018 Board meeting

First motion made by Board member Schaffer-Metcalf to approve the August 7, 2018 minutes and seconded by Board member Meeks.

Vote: 5-0 (Board member Zingoni, arrived after vote; Chair Marek, absent)

AYES – Benzing-Schaffer-Metcalf-Gennevois-Meeks-Ayers

NAYS – None

3. Items from citizens present*

None

4. Discuss possible participation of the Historic Preservation Board at the October 13 Made on Main Street event including whether the Board wants to have a booth.

Vice Chair Benzing stated it seems this is not the best use of time. Mr. Benzing stated when the Board participated in similar events in the past it felt as though they were waiting for passer's by, and that such events do not generate the target audience. Board member Schaffer-Metcalf agreed with Vice Chair Benzing that targeted events, such as meetings within specific neighborhoods, are more effective. Board member Gennevois agreed and stated utilizing social media is a better way to reach citizens. There was a consensus the board would not participate in the Made on Main Street event.

5. Discuss and schedule a date for a special study session for the Board to review the Historic Preservation Plan and to identify projects that can be completed by a Historic Preservation contractor.

Kim Steadman, Historic Preservation Officer, stated Christine Zielonka requested the Board to schedule a work session to begin identifying projects to be completed by the Historic Preservation contractor and include review of the Historic Preservation Plan. It was determined September 18, 2018 at 6:00 pm will work best for board members.

6. Hear an update and discuss two Federal Historic Preservation Fund Certified Local Government Pass-Through Grants:
 - a. Illuminating Mesa's History (Historic Neon Signs) including ongoing work to preserve the Bill Johnson's sign at 950 East Main Street.

Historic Preservation Officer Kim Steadman stated Angelica Guevara is finalizing the report and will send it to SHPO by the end of the month. Mr. Steadman confirmed the Bill Johnson sign is remaining in Mesa and will be removed and placed in storage on September 6.

- b. Retaining History in a Transit Oriented Development (Downtown)

This will be completed by our consultant Vince Murray and Angelica Guevara will be sending the report by the end of the month. Ms. Guevara is working with GIS to finalize the map for the report.

7. Discuss and provide staff direction on the 2018-2019 Historic Preservation Student Writing and Video Contests.

Board member Schaffer-Metcalf sent out information on the writing contest to 46 existing charter schools and the Mesa Public Schools to put on their curriculum board.

Board member Zingoni stated she sent the information for the contests to the Idea Museum who will email it to their members.

Mr. Steadman informed the Board the website has a button that goes directly to the contest information, making it easier to find. Ms. Schaffer-Metcalf inquired if there could be a crawler on Channel 11 and posting at the library. Mr. Steadman informed the Board Kevin Christopher will be doing a press release closer to the contest and will check with the library about posting the contests on their website.

8. Hear an update and discuss the 2018 Historic Preservation Awards Program.

Mr. Steadman stated the awards have been picked up and Council meeting of October 1, 2018 has been set for the presentation. Mr. Steadman explained the Mayor will say a few words and the Chair will give the presentation for the awards. He asked for a count of the Board members planning to attend. It was determined one member and the Chair will be attending. City Attorney Charlotte McDermott clarified if more than three members attend, it constitutes a quorum of the Board and there would be specific language added to the agenda to clarify they would be in attendance and no items discussed.

9. Historic Preservation Officer's Updates.

(The items in the HPO's Updates are not for Board discussion and no Board action will be taken on the updated items.)

- a. Mr. Steadman stated Christine Zielonka is preparing the final presentation to Council for the Historic Preservation Officer which is tentatively scheduled for the September 25 study session.
- b. Mr. Steadman stated the new set of bids for the downtown façade program will be presented to Council on September 10 for approval.
- c. Mr. Steadman stated the Planning and Zoning Board stipulated the Temple project building be seen by the Design Review Board for comment and will be discussed at the September 11 DRB meeting.

10. Hear reports from Board Members and staff on museums, exhibits, committees and/or events related to historic preservation.

Boardmember Meeks informed the Board the Mesa Historic Museum has been interviewing for Executive Director candidates. Ms. Meeks stated the Museum had a reception for the top two candidates and the selection committee should have a decision made soon.

They continue to talk with the city about exhibit space, exhibit services, contract and Lehi building improvements.

11. Future agenda items.

Vice Chair Benzing requested an update on the status of the registration to place Flying Acres Historic District on the National Register of Historic Places.

Boardmember Meeks requested a presentation on Open Meeting Laws and Facebook.

12. Adjournment

First motion made by Board member Meeks to adjourn the meeting at 6:20 pm and seconded by Board member Schaffer-Metcalf.

Vote: 6-0 (Chair Marek, absent)

AYES – Benzing-Schaffer-Metcalf-Gennevois-Zingoni-Meeks-Ayers

NAYS – None

* Members of the audience may address the Board on any item. The Arizona Open Meeting Law (ARS § 38-431 et seq.) limits the Historic Preservation Board to discussing only those matters specifically listed on the agenda.

Any citizen wishing to speak on an agenda item should complete and turn in a blue card to City staff before that item is presented. When the Board considers the item, you will be called to the podium to provide your comments.

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